



Updated Tank Truck & Trailer Inspection Process

June 25th, 2018

Your company currently lifts products from Chevron's proprietary terminals. Under your Truck Loading Agreement (TLA) with Chevron, you must perform and document your annual tank vehicle inspections on the Tank Truck & Tank Trailer Inspection Form, attached as Exhibit C to the TLA. We are pleased to inform you that we have updated the Chevron Truck Inspection Process (CTIP) procedure and the form to make it more user-friendly and streamlined. Here is a link to the Chevron website where all the following CTIP documents are posted:

www.chevronwithtechron.com/terminal

- Exhibit A – Tank Truck and Tank Trailer Requirements; one-page list of vehicle requirements – unchanged.
- Exhibit B – Tank Truck & Tank Trailer Inspection Process; 37-page inspection procedure – updated. The most significant updates are: need to test all sockets (front and rear) of the color of the terminal's overfill plugs where the vehicle will be loaded (Blue and/or Green); added new probes available; added a reverse offset for very rare case of where probe is mounted vs the capacity chart for the tank compartments.
- Exhibit C – Tank Truck & Tank Trailer Inspection Form; one-page inspection results form – updated. There is a new (optional) Excel version of this form (in addition to the PDF form for printed field use); the advantages of using this Excel version are: more legible, automatic selections, data validation, math calculations and results displayed in a simple and obvious way. Only one or the other version serves as the final record of the inspection.

Chevron has already started using the updated Exhibit C form for its spot CTIP inspections. **Please start using it for your tank vehicle inspections as soon as possible, and discard any printed or electronically stored copies of the previous Exhibit C form. Chevron will start requiring the use of the new form on July 15th, 2018.**

As a reminder, Section 6(a) of the TLA requires you to inspect your tank trucks and tank trailers prior to first loading and annually thereafter to confirm compliance with all of Chevron's requirements. You must document each such inspection with the form in Exhibit C and have the latest completed form available on the truck for review by Chevron whenever the vehicle is loading. If you do not comply with this requirement, you risk having your loading privileges suspended and/or the TLA terminated. When submitting your annual vapor certification documents to the terminal for each vehicle, include the latest annual Exhibit C form so that the terminal can review and validate that all of Chevron's requirements have been met for this vehicle.

Our terminals will continue to perform spot CTIP inspections to ensure compliance with our requirements. The frequency of these inspections varies with the volume throughput of the loading rack. The inspections may be completely unannounced, notifying the driver as the truck arrives at the terminal, or the terminal may contact you



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to schedule an inspection at a mutually agreeable time. The inspections normally take less than one hour. We appreciate your cooperation in this effort.

If you have any questions regarding the revised Exhibit B Procedure or the Exhibit C Forms, please contact your local Chevron terminal.

Please email your email address and telephone number to tlacoed@chevron.com so that we have your accurate contact information.

Thank you

David Osteen

Fleet Transportation Manager

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