

Unloading

WHEN TO COMPLETE – Before the start of any Unloading activities (Stacked Pipe, Stacked Poles, and Fixed Equipment)

Confirm each control / safeguard below before starting work	Guidance for confirming each control / safeguard	Person(s) Performing Work	Start-Work Verifier
I HAVE CONFIRMED:			
<p>1 The truck is parked on level ground.</p>	<ul style="list-style-type: none"> Confirm the truck and trailer are parked on level ground. 		
<p>2 The load is stable and secure.</p>	<ul style="list-style-type: none"> Physically inspect that chocks were used for steel piping and that they are still in place to keep the load from shifting. Physically inspect that the load that is being unloaded is stable and not leaning before straps, chains, or any other securing devices are removed. 		
<p>3 The load was not damaged.</p>	<ul style="list-style-type: none"> Physically inspect the load for damage to any of the lifting components (ex. lifting eyes) during transit. Physically inspect pipe for any crush points that will affect the way it is unloaded. 		
<p>4 An exclusion zone and prohibited zone have been set up.</p>	<ul style="list-style-type: none"> Establish an exclusion zone to keep all unauthorized personnel out of the area. Establish a prohibited zone to keep all personnel out of the area. Discuss exclusion zone and prohibited zone requirements during the tail gate meeting. 		
<p>5 The equipment is not going to enter the minimum clearance distance of any powerline while it is being unloaded.</p>	<ul style="list-style-type: none"> Confirm the voltage of all powerlines within 20 feet. Mark off the distance from the powerline to where the equipment is being unloaded to verify that the equipment will not enter the minimum clearance distance. 		
<p>6 A spotter has been assigned and communication methods with the operator have been established.</p>	<ul style="list-style-type: none"> Confirm a spotter has been assigned. Confirm the spotter and the equipment operator agree on a communication method (hand signals or radios). 		
<p>7 No personnel are on the equipment or the trailer while equipment is being unloaded.</p>	<ul style="list-style-type: none"> Confirm that all personnel that must get on the truck or trailer to attach rigging are no longer on the truck or trailer before the load is lifted. Confirm that a safe access/egress are in place to aid with getting on and off the trailer or access to lifting eyes. 		

Hold Point:

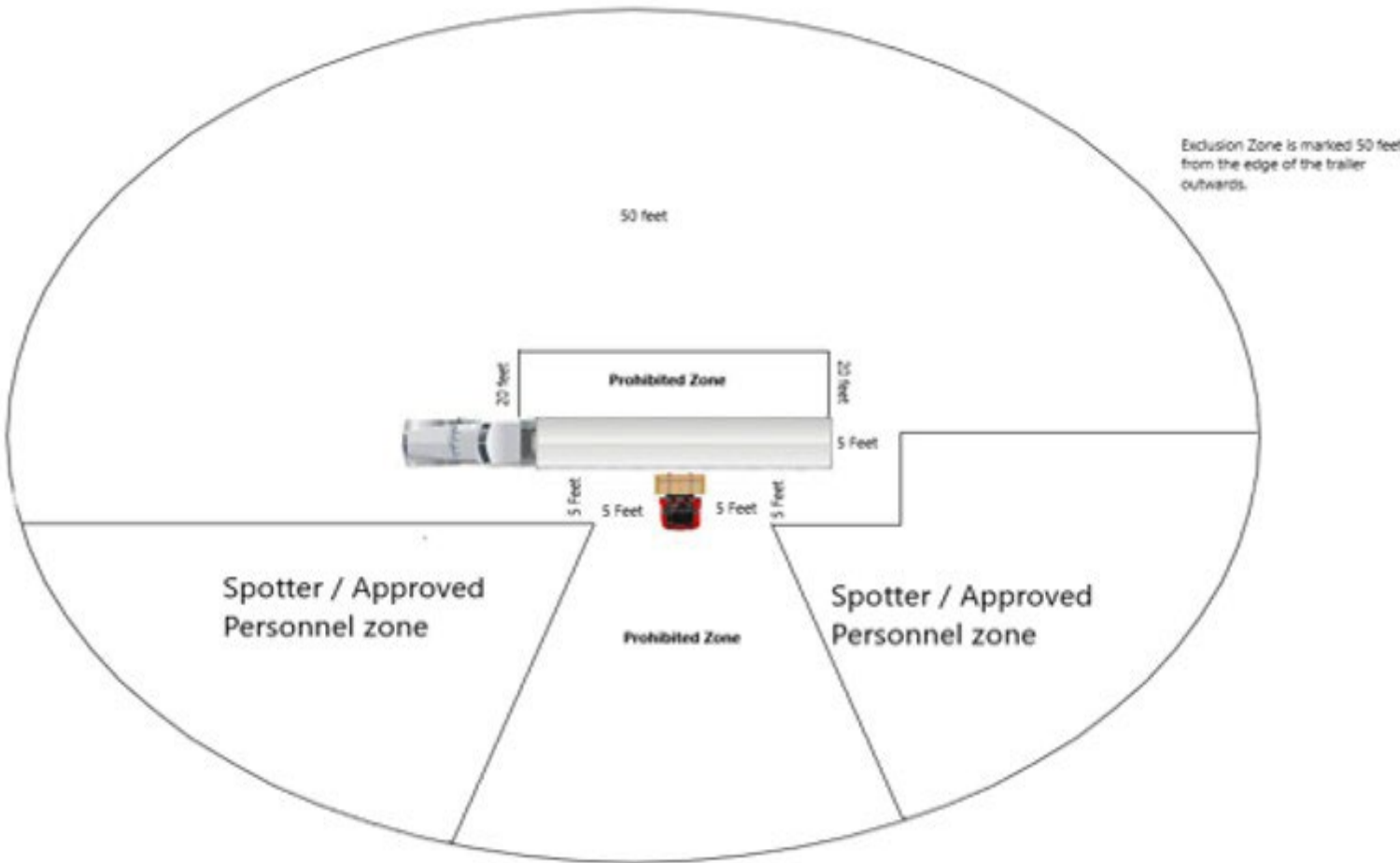
If this task involves mechanical lifting refer to the mechanical lifting IOGP SWC before work begins.

If this task involves working at heights refer to the working at heights IOGP SWC before work begins.

Confirm these controls / safeguards are in place and verified prior to starting work. Stop and seek help if anything changes.

	Printed Name & Role	Signature	Date
Start Work Verifier			

Diagram:



Stacked Pipe - Pipe that is stacked (two or more rows on a trailer)

Stacked Poles - Poles that are stacked (two or more rows on a trailer)

Fixed Equipment - Vessels, tanks, skid mounted equipment, I-beam, compressors, etc.