Chevron

Dropped Object Prevention

WHEN TO COMPLETE – Before the start of any activities that have the potential for dropped objects

Confirm each control / safeguard below before starting work	Guidance for confirming each control / safeguard	Person(s) Performing Work	Start-Work Verifier
I HAVE CONFIRMED:			
1 Potential dropped object review has been carried out and mitigations applied.	• Check for activities taking place above or below grade. • Identify parts of equipment and structures (temporary or permanent) above with potential to drop (e.g., light fixtures, handrails, process equipment such as valve handles, etc.). • Identify tools, materials, equipment that could drop while being handled or from effect of environmental factors such as high winds, rain, or rotor wash.		
2 Dropped object safeguards are in place and effective.	• Confirm that effective safeguards are in place for identified potential dropped objects as applicable. — Tools and equipment are secured with ropes, use tool bags and containers with lids to secure loose items. Secured temporary storage provided for items, equipment, and structural parts to be removed. — Materials arranged, properly stacked, and secured. — Use of appropriate covering for gratings, holes, and openings. — Toe boards and guard rails in place for scaffolds and facility decks. — Handrails in good condition. — Exclusion zones established. — Work area access restrictions in place (barriers, barricades and warning signs). — Use required PPEs. — Weather condition suitable for work.		
3 All personnel in the work area (at higher or lower level) with potential for dropped object(s) have been notified.	• Establish and maintain clear communication with workers regarding task being performed and applicable exposure prevention measures — Toolbox talk on dropped object potential and prevention. — Post signs to warn workers and other personnel about the hazard and the required protective equipment — Suspend work activities if environmental conditions exceed limits e.g., high winds, helicopter takeoff and landing, etc.		

Confirm these controls / safeguards are in place and verified prior to starting work. Stop and seek help if anything changes.

	Printed Name & Role	Signature	Date
Start Work Verifier			

[INSERT ILLUSTRATION – IF APPLICABLE]