



suspending a permit ePTW tool quick reference guide

1. From **Home** page, select **Live**.

Control of Work > Permit to Work

1029 18 638 230

Draft Draft for Turnaround Validate Approve

2 198 319

Live Overdue Suspend

1 From **Home** page, select **Live**

2. **Locate** the permit requiring suspension and click to open.

Control of Work > Permit to Work > Live

Number Area Work Location Equipment Show More Filters Clear Search

25 Items

	Number	Title	Status	Site	Location	Equipment
General Work	AGBAMI-FPSO-298945	Test 2: TROUBLESHOOT LEAK	Live			g HPU
General Work	AGBAMI-FPSO-298944	Test: TROUBLESHOOT LEAK	Live			g HPU

2 **Locate** the permit requiring suspension and click to open

3.-5. Navigate to **Step 6** for permit closure.

Add any **Lessons learned** related to the permit, system/ equipment or location.

Click **Sign** as Permit Holder to close the permit.

Note **Work Status** and optional **Remarks** and **Sign**.

The screenshot shows a web interface for suspending a permit. At the top, the permit ID is 'AGBAMI-FPSO-298944 (Live)' and the description is 'General Work - Test: TROUBLESHOOT LEAK'. A progress indicator on the right shows six steps, with step 6 highlighted. Step 3 is a callout pointing to the 'Sign' button. Step 4 is a callout pointing to the 'Expected Revalidation Date' field. Step 5 is a callout pointing to the 'Remarks' field.

3 Navigate to **Step 6** for permit suspension.

4 Provide **Expected Revalidation Date** and click **Sign**.

5 Provide **Reason for Suspending**, optional **Remarks** and click **Sign**.

AGBAMI-FPSO-298944 (Live)
General Work - Test: TROUBLESHOOT LEAK

6 Suspend permit for Revalidation, Emergency or De-isolation for Test

Required signatures

Suspend by Permit Approver / Permit Holder
Michelle Forrester, 01/13/2023 4:42 PM

Expected Revalidation Date
mm/dd/yyyy

Suspend by Permit Approver / Permit Holder

Select the reason for suspending this permit. *

Revalidation
 Emergency

Remarks

User ID *
MichelleForrester@chevron.com

Password *
Password

Sign as logged in Sign Cancel